

Tyfu mewn Cariad

YSGOL SANT JOSEFF



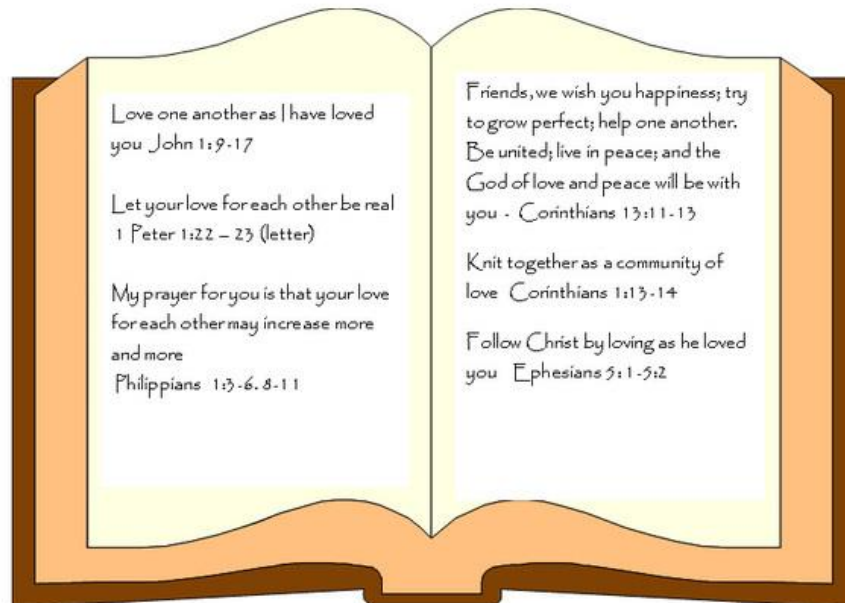
BAE COLWYN

Grow in Love

Governors' Annual Report to Parents

2019-2020

Grow in Love



St Joseph's Catholic Primary School

Mission Statement

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1. Introduction from Chair of Governors

I am pleased to present my first report as chair of governors, however when I took this role I do not believe anybody could have predicted the year to come - A PANDEMIC. The report will therefore be slightly different to usual as we have no inspections or statistics to review but we still can report and celebrate our successes.

As a governing body we are extremely proud of how the school has dealt with the many complex issues that have occurred during the year. A special thanks to the headteacher and all the teaching staff for their professionalism, versatility and tireless work in maintaining education for the children during a stressful time. They have had to adapt their teaching skills and their ways of working in such a short time, within ever changing circumstances - they deserve a real show of gratitude.

We also need to remember the contribution of the teaching assistants, the admin staff, catering staff, caretaker and cleaning staff who have all had to adapt and work so hard to support our pupils and maintain a safe environment.

The contribution of you as parents must not be forgotten, with your role in home schooling. The support you have given to the school is well recognised and your favourable comments in response to the recent survey are much appreciated. The working partnership between yourselves and school has never been so important and will become even more so in the next twelve months as we hopefully come out of lockdown and get back to some normality.

The governors will work with staff to ensure a robust plan is in place to promote the recovery and wellbeing of pupils. We know that the budget for next year will again be challenging and we will endeavour to ensure that all available funding is spent effectively and efficiently. Your patience and support will be much appreciated to ensure we demonstrate our 'Grow in Love' ethos.

I am grateful to everyone who has supported in my new role of chair and will continue to help St Josephs to Grow in Love over the coming year in hopefully more favourable times.

Phil Mulholland

Chair of the Governing Body

2. Governing Body Information

Governor name	Type of governor	End of term of office
Dr M Romachney	Foundation	August 2021
Mr A O'Kelly	Foundation	August 2021
Mrs C Wreglesworth	Foundation	August 2021
Fr F Ryan	Foundation	August 2021
Mr P Qualters	Foundation	August 2021
Mr P Mulholland	Foundation	August 2021
Cllr. N. Bastow	Community	August 2021
Mrs E Ward	Elected Parent	May 2021
Mr J Mulley	Elected Parent	May 2022
Cllr. M Doyle	Local Authority	May 2021
Mrs E Roberts	Elected Teacher	August 2021
Mrs F Aspinall	Elected Staff	August 2021
Mr J Wilkinson	Head teacher	August 2021


Chair to the Governors: Mr P Mulholland,
St Joseph's School,
Brackley Avenue,
Colwyn Bay.
LL29 7UU

Clerk to the Governors: Mrs J Pritchard,
St Joseph's School,
Brackley Avenue,
Colwyn Bay.
LL29 7UU

Changes to the governing body during the academic year 2019 - 2020

Mr S Ganley stood down as a Foundation Governor

3. Summary of income and expenditure

 2019-2020 EXPENDITURE REPORT FINAL ACCOUNTS							
	FINAL BUDGET	BUDGET VARIANCE	CURRENT BUDGET	ACTUAL EXPENDITURE	ESTIMATED FURTHER EXPENDITURE	PROJECTED OVERTURN	VARIANCE
	£	£	£	£	£	£	£
EMPLOYEES							
TEACHING STAFF							
Teachers	525,114	0	525,114	521,696	0	521,696	3,418
Increments	5,297	0	5,297	0	0	0	5,297
SUPPLY TEACHERS							
Supply-sickness/premium	17,990	0	17,990	20,177	0	20,177	-2,187
Supply-Maternity	0	0	0	0	0	0	0
Supply-Special Needs	0	0	0	0	0	0	0
Supply-Vacant Post	0	0	0	0	0	0	0
Supply-Workforce Agreement	0	0	0	0	0	0	0
Supply-Other	1,053	0	1,053	0	0	0	1,053
SUPPORT STAFF							
Teaching Assistants	120,360	0	120,360	109,423	0	109,423	10,937
Administrative Assistant	22,836	0	22,836	22,837	0	22,837	-1
Mid-Day Supervision	16,089	0	16,089	15,844	0	15,844	245
Lunchtime Clericals	0	0	0	0	0	0	0
Caretaker	10,806	0	10,806	10,494	0	10,494	311
Cleaners/Cleaners in Charge	14,682	0	14,682	16,099	0	16,099	-1,417
Breakfast staff	5,081	0	5,081	6,073	0	6,073	-992
Community Warden	0	0	0	0	0	0	0
Supply-non teaching	1,045	0	1,045	335	0	335	710
OTHER COSTS							
Advertising	0	0	0	0	0	0	0
Adult Meals	1,841	0	1,841	784	0	784	1,057
Other Staff Costs	300	0	300	392	0	392	-92
Staff Training and Development	330	0	330	1,335	0	1,335	-1,005
PREMISES							
Repair and Maintenance of Buildings (General)	2,300	0	2,300	3,772	0	3,772	-1,472
Repairs & Maintenance Buildings - Additional Re	7,646	0	7,646	7,771	0	7,771	-125
Electricity	7,693	0	7,693	7,974	0	7,974	-280
Gas	4,115	0	4,115	4,544	0	4,544	-428
Water	4,157	0	4,157	4,846	0	4,846	-689
Oil	0	0	0	0	0	0	0
Grounds Maintenance	850	0	850	444	0	444	406
Cleaning Materials	1,221	0	1,221	1,837	0	1,837	-616
Fire Fighting Equipment	508	0	508	45	0	45	463
Rates	3,419	0	3,419	3,419	0	3,419	0
Refuse Collection	1,670	0	1,670	2,217	0	2,217	-548
Other Premises Costs	135	0	135	584	0	584	-449
TRANSPORT							
Travelling Expenses Staff	0	0	0	0	0	0	0
Travelling Costs Pupils	0	0	0	2,685	0	2,685	-2,685
SUPPLIES AND SERVICES							
Capitation	12,983	0	12,983	22,566	0	22,566	-9,584
Photocopier Costs	3,125	0	3,125	2,702	0	2,702	423
Information technology Equipment	5,232	0	5,232	9,491	0	9,491	-4,259
Furniture	0	0	0	0	0	0	0
Loan Scheme	0	0	0	0	0	0	0
Postage	91	0	91	85	0	85	6
Telephones	1,700	0	1,700	1,889	0	1,889	-189
Swimming Tuition	3,498	0	3,498	3,463	0	3,463	35
Outdoor Education Provision	3,910	0	3,910	15,449	0	15,449	-11,539
ICT Curriculum Support	0	0	0	0	0	0	0
Agency - Staff	1,100	0	1,100	3,814	0	3,814	-2,714
Music	13,462	0	13,462	11,883	0	11,883	1,579
Pupil Meals	27,000	0	27,000	27,980	0	27,980	-980
Pupil Milk	0	0	0	0	0	0	0
Other Services	0	0	0	0	0	0	0
THIRD PARTY PAYMENTS							
Service Level Agreements	98,050	0	98,050	98,154	0	98,154	-104
TOTAL EXPENDITURE	946,690	0	946,690	963,102	0	963,102	-16,413
INCOME							
Lettings	-1,500	0	-1,500	-417	0	-417	-1,083
Music Income	-8,000	0	-8,000	-4,331	0	-4,331	-3,669
Adult Meal Income	-1,841	0	-1,841	-765	0	-765	-1,076
Pupil Meal Income	-27,000	0	-27,000	-28,452	0	-28,452	1,452
Pupil Milk Income	0	0	0	0	0	0	0
Other Income	-35,155	0	-35,155	-88,223	0	-88,223	53,068
PDG grant contribution	-33,034	0	-33,034	0	0	0	-33,034
EIG Grant	-74,837	0	-74,837	0	0	0	-74,837
Interest on Balances	0	0	0	-163	0	-163	163
UNALLOCATED FUNDING	0	108,660	108,660				108,660
TOTAL	765,323	108,660	873,983	840,750	0	840,750	33,233
USE OF 2018/19 CARRYOVERS							
(TO BALANCE THE BUDGET)							
TOTAL FINAL BUDGET	738,280						
ADDITIONAL RESOURCES							
Reserves	27,044						
Schools Contingency allocation	0						
Rates Adjustment	0						
Expelled Pupils	0						
Overall EIG Funding Including Foundation Phase	74,837						
Contribution to Energy 19/20	973						
Professional Learning Grant	6,090						
Teachers' Pension & Pension Contingency	19,039						
Teachers' Pay Award Sept 2018 & 2019	7,721						
TOTAL RESOURCES AVAILABLE	873,983.27						
						2019-2020 ESTIMATED CARRYOVER	32,365
						Percentage Carryover	4%
						EIG EXPENDITURE (ON CODE EPE)	868

Current financial situation

An anticipated 'flat settlement' (0% increase), combined with a drop in pupil numbers, will mean that difficult decisions will be necessary in order to present a balanced budget for 2021-22. We were only able to present a balanced budget for 2020-21 through proposed use of contributions from school fund. It has not been necessary to make this contribution from School Fund, as we were, once again, able to send a teacher on the Welsh Sabbatical course which results in savings to the staffing budget.

Summary of Expenditure

The allocation of Foundation Phase Funding for 2019-2020 enabled the school to continue to offset the cost of staff already employed within Foundation Phase. This, together with the Pupil Deprivation and School Effectiveness grants enabled the school to balance the budget.

No significant 'extra' resources were purchased, this year, from budget. Once again, fundraising activities, through the PTA, allowed us to maintain our Play Therapy service, fund some trip expenses, develop our outdoor spaces and purchase some essential equipment for classrooms. Obviously, fundraising was halted half way through the year, as the pandemic hit.

Any extra expenditure, as a result of Covid 19 (e.g. PPE, cleaning materials, building alterations), has been reclaimed from the national Covid Hardship Fund.

Travel and subsistence

An amendment to the 1986 Education Act allowed from 1 April 1994, Governing Bodies of Local Educational Authority maintained schools with delegated budgets, to pay themselves travel and subsistence allowances as they see fit for the purposes of the school. The Governors of St Joseph's have not used any monies from the budget.

Gifts

Outside of money raised through fundraising activities (including PTA), the school received donations from parents, former parents and parishioners totalling £1061. These donations were used to buy extra resources for the school, including three new iPads and further apps/software.

4. Community/Parish Links development

We held a fantastic Christmas Fair in conjunction with the parish before the pandemic hit. In March, we halted all PTA activity.

We began to prepare Year 3 pupils for First Confession and First Holy Communion, but this had to be postponed. However, many children were able to complete the sacramental journey in Autumn Term 2020.

Pre-covid the school choir performed at a Dementia Friendly screening at Theatre Colwyn, and in several Nursing/Care Homes before Christmas. Two classes also worked on shared craft activities with one local Nursing Home.

5. Report on School Development Plan (SDP) Priorities

Our School Development Plan is agreed at the start of each academic year. It is drawn up based on the school's self-evaluation processes with guidance from GWE (regional consortia). Priorities are agreed in consultation with all staff and governors. It provides the basis for all plans to improve our school both in the short and longer term. Obviously, plans for 2019-2020 proved to be more complicated than anticipated. However, below is a summary of targets and progress for 2019-2020.

SDP Priority 1 - Pupil Voice/New Curriculum - Provide a range of effective opportunities for pupils to make age appropriate, independent choices and decisions about what and how they learn (particularly focussed in key stage 2)

- Key Stage 2 pupils in all classes now have opportunities to make decisions about their learning, particularly in topic based work
- In Foundation Phase, pupils have input in the planning of topics

SDP Priority 2 – Welsh - To work towards the Silver Award for Cymraeg Campus

- Some progress made towards targets during Autumn Term/Spring Term but assessment and further actions postponed due to Covid

SDP Priority 3 (Cluster) - Ensure that teachers' planning enables pupils to develop the full range of ICT skills systematically across the curriculum

- Changes made to planning prior to pandemic to broaden the range of ICT skills for pupils
- During the pandemic staff and pupils switched to online teaching and learning. This resulted in a rapid upskilling with a wide variety of new software utilised by staff and pupils.
- Reports from staff, parents and pupils were that this challenge had been very successfully navigated

6. School Performance Summary

Schools are no longer expected to look at comparative data (between schools, LA and Wales). The emphasis is on individual pupil progress and value added measures (i.e. Progress from Baseline Assessment at start of Reception class to end of Year 2 and then end of Year 6).

Due to the pandemic, it has been impossible, this year, to track pupil progress in the usual manner. However, we were able to monitor levels of pupil engagement and wellbeing.

Despite 'lockdown' in May 2020, on a scale where 1 is very low and 10 is very high, the average reported rating for wellbeing was 8.24.

88% of parents, who responded to the survey said that the amount of work their child was doing was appropriate. (7% felt too much, 5% too little).

73% of all pupils were able to engage with online learning.

The figures above highlight the main concern for 2020-21, which will be the different experiences of lockdown for each family. We anticipate there being significant demand for recovery initiatives to support pupil wellbeing and reinforcement of basic skills.

7. Attendance data

We continue to ensure that good attendance is supported through implementation of our policy. All pupils are traffic light coded each term for attendance and holidays in term time are only authorised in exceptional circumstances and when pupils have attendance of 96%+ over the previous 12 months. The governors aim is to raise overall attendance levels over 96% and further reduce incidents of unauthorised absence next year. Below is the attendance data from September 2019 until 20th March 2020 (lockdown began)

Group	Present		AEA		Authorised		Unauthorised		Possible		%Attend	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
Nursery	1847		0		273		4		2124		87.0	
Reception	3132	3137	0	0	243	243	40	29	3415	3409	91.7	92.0
Year 1	2985	3003	0	0	260	245	31	28	3276	3276	91.1	91.7
Year 2	3379	3431	0	0	206	192	75	37	3660	3660	92.3	93.7
Year 3	3366	3350	91	110	213	216	46	40	3716	3716	93.0	93.1
Year 4	3359	3336	50	75	219	217	31	31	3659	3659	93.2	93.2
Year 5	3391	3366	0	29	234	231	7	6	3632	3632	93.4	93.5
Year 6	3431	3414	60	88	222	214	62	59	3775	3775	92.5	92.8
Totals	24890	23037	201	302	1870	1558	296	230	27257	25127	92.1	92.9

8. Term dates for 2020 - 2021

AUTUMN TERM 2020	
STAFF TRAINING DAYS	TUESDAY 1 SEPTMEBER 2020
BEGINNING OF AUTUMN TERM	WEDNESDAY 2 SEPTEMBER 2020
STAFF TRAINING DAY	MONDAY 5OCTOBER 2020
HALF TERM CLOSE	FRIDAY 16 OCTOBER 2020
RETURN AFTER HALF TERM	MONDAY 4 NOVEMBER 2020
END OF TERM	FRIDAY 18 DECEMBER 2020

SPRING TERM 2021	
STAFF TRAINING DAY	MONDAY 4 JANUARY 2021
BEGINNING OF SPRING TERM	TUESDAY 5 JANUARY 2021
HALF TERM CLOSE	FRIDAY 12 FEBRUARY 2021
RETURN AFTER HALF TERM	MONDAY 22 FEBRUARY 2021
END OF TERM	FRIDAY 26 MARCH 2021

SUMMER TERM 2021	
STAFF TRAINING DAY	MONDAY 12 APRIL 2021
BEGINNING OF SUMMER TERM	TUESDAY 13 APRIL 2021
MAY DAY	MONDAY 3 MAY 2021
HALF TERM CLOSE	FRIDAY 27 MAY 2021
STAFF TRAINING DAY	FRIDAY 28 MAY 2021
RETURN AFTER TERM	MONDAY 7 JUNE 2021
END OF TERM	FRIDAY 16 JULY 2021
STAFF TRAINING DAYS	MONDAY 19 JULY 2021 TUESDAY 20 JULY 2021

9. Summary of Prospectus changes

There have been no significant changes to the prospectus this year.

10. Curriculum developments

During Autumn Term and the start of Spring Term, we continued to adjust our RE and topic work provision both in Foundation Phase and Key Stage 2. We incorporated increased pupil voice into the planning for this work. We increased the use of trips/visits and external agencies to 'bring topics to life'. This including visits to the Welsh Mountain Zoo, Celts Groundworks, Victorians at Erddig, Nant BH/Pentre Outdoor Education Centres and local care homes. We also welcomed many external agencies and visitors including parents to talk about their jobs, DT Workshops, Fire Service, Techniquet Space Workshops, Dance Workshops and Food Standards Agency presentations.

Following lockdown, we abandoned existing planning and created new curriculum plans which could be delivered online through the use of SeeSaw (in Foundation Phase) and Google Classroom (in Key Stage 2). We improved and developed this provision during Spring and Summer Term. This included 'check in' sessions using Microsoft Teams, where we could monitor pupil progress with online learning and wellbeing. We also provided paper based learning, for those who were unable to access online.

Towards the end of summer term we provided Catch Up sessions for all pupils, again a 'new curriculum' was planned and delivered with a main focus on pupil wellbeing and some basic skills in Maths and English.

11. Special Educational Needs provision

We continue to provide clear Individual Educational Plans for pupils with a wide range of needs, including ASD, Visual Impairment, Dyslexia and general learning difficulties.

Support includes differentiated activities in class, 1:1 support, Reading/Maths interventions (both groups and individual), and specialist equipment (e.g. seating pads, writing desks and magnification of visual resources). Progress is carefully tracked and reviewed each term using the 'Person Centred Planning' approach.

From 20 March 2021, we continued to provide additional support to all pupils with ALN. This varied according to child and family need and ranged from additional support materials provided by the class teacher/ALNCo, telephone/Teams based support and learning provided by classteacher/Teaching Assistant, weekly phone calls from ALNCo to discuss progress and concerns and some pupils invited to attend Childcare setting to support their ALN needs. Parental feedback for support received during this challenging time was very positive.

Nearly all ALN pupils returned for 'Catch Up' in June and were able to reintegrate successfully with their class mates, school routines and learning.

12. School Language Category

St Joseph's is a category 5 school in terms of Welsh Language provision. This means that the predominant language used in school is English, with less than 20% of curriculum sessions taught in Welsh. Currently, communication with parents is predominantly through the medium of English. In line with Welsh Government and county policies, we will be aiming to increase the percentage of curriculum sessions taught in Welsh to more than 20% and communication with parents should increasingly be bilingual. This year, we have tried to increase the visibility of written Welsh used around the school and on the school website.

The normal expectation is that pupils will transfer to English medium secondary provision and continue to learn predominantly through the medium of English, learning Welsh as a second language.

13. Welsh language development

We have made some progress on the targets within the Cymraeg Campus Award. Welsh Activities were provided for all classes during lockdown and most pupils engaged well with this. One member of staff attended the Welsh sabbatical course during 2019-20 and she is looking forward to sharing her new language skills and knowledge to further develop our Welsh provision in 2020-21.

14. Toilet provision

Our Nursery class have their own toilet facilities. Foundation Phase classes share one set of boys' and one set of girls' toilets. Key Stage 2 (Years 3-6) have use of two sets of boys' and two sets of girls' toilets. There is also a separate wheelchair accessible toilet. All toilets are cleaned on a daily basis and cleanliness checks made during the day.

15. Healthy Eating developments

In Autumn Term we issued a parent survey to see how we should move forward with Foundation Phase snack. It was voted that this should continue to be provided by school and be payable on Parent Pay. This was actioned based on parent feedback.

We continue to offer a pupil-run fruit tuck trolley for Key Stage 2. Pupils are now only allowed to bring in fruit as a snack. We encourage healthy packed lunches and the school catering services continue to provide healthy school meals. Pupils are asked to bring water to school. We are working towards the completion of the NQA Award for Healthy Schools.

16. Sports and extra-curricular activities

We have offered a range of within and after school sporting activities, including tennis, football, multi-sports and cricket.

Children from Years 5-6 have received intensive swimming tuition over the course of two weeks. Pupils in Years 3 and 4 also attended blocks of swimming but Year 3s was incomplete and other classes, who would normally attend, were unable to due to lockdown.

Pupils in Years 4 and 6 attended residential outdoor activity centres.

Years 5 and 6 were offered Cycle Proficiency Training

17. Other areas to celebrate

This has been a very challenging year for all staff, pupils and parents. Everyone has worked very hard to ensure that the impact of the pandemic on our community and especially our children's learning, is minimised.

In March school closed to all learners and most learning moved online. A 'Childcare Facility' was set up for children of critical workers and vulnerable pupils. This included the continued provision of school meals for pupils on site and delivery of packed lunches for those entitled to free school meals. To support the provision of online learning, families were offered wi-fi dongles and the loan of school Chromebooks. Families who could not access online learning were provided with paper-based resources. All learners were provided with online learning materials and regular Teams calls with class teachers and teaching assistants. Increased contact and support was provided for vulnerable learners and children with additional learning needs. We provided regular message and video updates via the new Facebook page and all existing communication platforms.

In late June, we planned, fully risk assessed and delivered 'Check In' sessions, which were offered for all learners. As our community continued to make necessary adaptations in response to Covid 19, we were able to keep children learning and maintain our sense of community. Throughout this challenging period parental support has been fantastic and their feedback very positive.

'The school's response and care for the children has been exceptional. You've more than met any reasonable expectation I could have had. Thank you for all that you have done so far and continue to do. These are not easy times for any of us, you have adapted magnificently.' (Anon., Parent Survey - June 2020)