



## **ANNUAL GENERAL MEETING**

**18<sup>th</sup> October 2019**

### **Minutes**

:

#### **Attendees :**

James Wilkinson (JW)	John Mulley (JM)	Jane Vo-Hughes (JVH)
Helen Mulley (HMM)	Rachel Keane (RK)	Pauline Jesudason (PJ)
Prash Jesudason (PJ)	Vicky Davila (VD)	Tammy Qualters (TQ)
Toria Westwood (TW)	Tom McClean (TM)	Gemma McClean (GM)
Tammy Qualter (TQ)	Pat Qualters (PQ)	Nigel Evans (NE)
Denesh Gallage (DG)	Leanne Bell (LB)	

#### **1] Welcome & Introductions**

JW welcomed everyone to the meeting and thanked everyone for attending. He noted that the aim of the AGM was to report on the previous year and elect the Committee for the coming year and that a normal PTA meeting would commence immediately following this AGM where we would be discussing forthcoming fundraising events in more detail.

#### **2] Apologies for absence**

Apologies had been received from Janet Pritchard and Leah Connor

#### **3] Minutes of the Annual General Meeting held on 26 October 2018**

Previous AGM minutes were agreed

#### **4] Matters arising from the Minutes**

None

#### **5] Chair's Report for 2018/19**

The Chair's report was circulated (copy attached) and JW thanked everyone for their continued support. The Summer Fair 2019 really felt like a community event and the

church and school relationship is going from strength to strength and it is hoped that the coming year would be even more successful.

**6] Treasurer's Report for the year ending 31<sup>st</sup> August 2019**

JW circulated copies of the current accounts (see attached)

**7] Appointment of an Independent Examiner of Accounts for the year ending 31st August 2020**

The PTA accounts will be forwarded to Bryan Roberts for examination as they have been in previous years.

**8] Election of Officers and Committee members:**

As was noted when the AGM was called, the former Committee members were happy to continue in their roles with the exception of Julie Russell who had vacated the role of secretary. It was felt that the role of vice-secretary which was originally created to facilitate the handover from Julie was no longer required but it was decided that we would continue with a Committee of 7 to ensure that a valid AGM could be held in the future. JW apologised for the technical terms but essentially we needed to ensure that we could ensure a quorum of double the size of the committee in order to hold a valid AGM in October 2020 and if we extended the Committee beyond 7 this may be difficult to achieve. However JW stressed that having dedicated volunteers was vital, we had to comply with certain charity law requirements but in practice we needed lots of help and everyone had a vital role to play regardless of whether they were elected to the Committee.

The following roles were uncontested and the following people were elected:

- Chair James Wilkinson
- Vice Chair Helen Mulley
- Treasurer Janet Pritchard

There were two nominees for the role of Secretary and following a ballot of members present Jane Vo-Hughes was elected.

There were six candidates for the remaining three Ordinary Committee Member roles and following a ballot of members present the following were elected:

- Ordinary Committee member: Pauline Jesudason
- Ordinary Committee member: Vicky Davila
- Ordinary Committee member: Toria Westwood

**9] Any other business**

There was no other business and the AGM was concluded.