



## Minutes PTA Meeting 13<sup>th</sup> December 2019

### Attendees:

Jane Vo-Hughes (JVH)  
Vicky Davila (VD)  
Tom McClean (TM)  
Pat Qualters (PQ)

Helen Mulley (HMM)  
Tammy Qualters (TQ)  
Gemma McClean (GM)  
Cyntina Grantham (CG)

Pauline Jesudason (PJ)  
Torla Westwood (TW)  
Leah Conner (LC)

### 1. Welcome & apologies

HMM welcomed everyone to the meeting. Apologies had been received from James Wilkinson

### 2. Approval of previous minutes & update on action points

### 3. Finance Update

- Current account balance £7000
- Requests for funding  
Request for £400 to fund software called "Mightifier" it helps to build children's self-esteem. The school have been trialling the software and may look to the PTA to fund the cost going forwards.

### 4. Disco 18<sup>th</sup> December 2019

Volunteers appeal, purchase of tuck shop items needs to be done. **HMM to arrange purchase of tuck, drinks etc.**

### 5. Carol Service 17<sup>th</sup> December 2019

PTA to serve refreshments after the Church service. **HMM to arrange purchase of mince pies etc.**

### 6. Lego Café 3<sup>rd</sup> January 2020

PTA to hold another session during the school break – serve refreshments/Snacks. **JVH/PJ to consider lunch options to be offered.**

### 7. Sharing Assembly

24<sup>th</sup> January 2020 at 1.30 PM

**8. Boxing event 5<sup>th</sup> April 2020**

Caretaker Gary has asked us to provide refreshments at his boxing club's tournament. Similar to last year with refreshments and bbq etc. HMM asked if we could have volunteers to help at this event. PJ unfortunately as a prior engagement. Cover for this event to be carefully considered.

**9. De-brief following Christmas Fair**

HMM thanked everyone for their efforts at the Fair. The event had been successful and had raised over £4,000 in profits with £2,000 to the school. A discussion followed regarding various aspects of the Fair including pricing, class stalls, price of grotto. It was noted that the school were intending to send out a questionnaire after Christmas to invite parental input into which fundraising events and charities the schools should support. HMM has suggested that the PTA include some questions regarding expenditure and the sorts of events the PTA should organise.

**10. Date of next meeting**

**17<sup>th</sup> January 2020 at 9.30 Parish Community Centre**