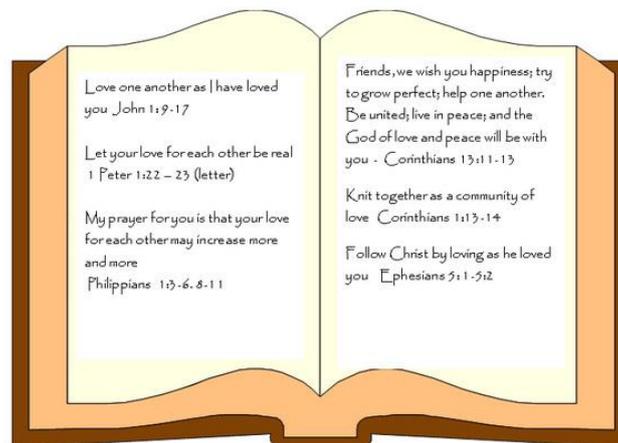




# 42. CoVid 19 Response Strategy

**Policy Valid until June 2020**

Grow in Love



St Joseph's Catholic Primary School

Mission Statement

**For and on behalf of the**

**Board of Governors** .....

**Headteacher** .....

**Date:**

**All staff will have access to this policy which can be found and on the school website**

## **Introduction**

We have established and are maintaining different ways of supporting pupils, prioritising wellbeing and providing distance learning experiences during the Covid-19 pandemic. Careful consideration is being given to what is practically achievable in the current situation. We are not trying to duplicate the school experience within the home environment.

**In line with our school mission statement to ‘Grow in Love’, staff, pupil and parent wellbeing is our key priority.**

## **Our Aims**

All learners will be supported, to the best of our ability, to stay safe, happy and to return to education in a positive frame of mind.

We will make every effort to:

- keep all children safe, happy and well
- offer safe access to childcare for critical workers
- provide appropriate support for Free School Meal pupils
- ensure children who are at most risk are being supported
- support the wellbeing of the education workforce
- ensure regular, effective contact to support the wellbeing and basic skills of learners
- provide the means for children to access learning through digital or other accessible methods in a practical and uncomplicated way
- ensure all partners have a shared understanding of effective distance learning
- ensure parents have guidance for their role in supporting their children with distance learning

**There will NO expectations placed on pupils or parents to complete work at home. Parents, staff and pupils will maintain an ongoing conversation to agree what sort of learning experiences are best for each child and their family in the current circumstances.**

## **Childcare Provision**

Childcare provision is available for pupils of Key Workers (as defined by WG Guidance) and pupils identified as vulnerable (as agreed in consultation with LA and Social Services). It is available 7 days a week between 8.10am and 5.30pm, using an online Booking Form.

## **Routines**

- All staff and pupils enter through Main Gate with no parents allowed on site.
- All staff and pupils wash hands on arrival in toilets
- Pupils and staff are encouraged to wash their hands at regular intervals throughout the day, before eating and before they leave
- All staff and pupils try to observe social-distancing (2 meter rule) as far as possible
- As each child arrives, they are greeted at gate (maintaining social-distancing) and a ‘Screening Form’ is completed for each child, each day they attend.

- A range of fun and engaging activities are provided, with pupils given the option to choose. They may also choose to complete 'distance learning' activities set by their class teachers, if they wish
- Pupils are provided with their own, personal, regular equipment bags e.g. pens, whiteboards etc. These are not shared with other children.
- After a child has worked in area, it is cleaned with blue towels and spray
- An 'Isolation Bay' has been set up in the cloakroom for use if a child starts to display symptoms. (County procedures on how to respond are clear and on displayed on the whiteboard in the Childcare Setting)
- The name of the Designated Safeguarding Person and 1<sup>st</sup> Aider on call is displayed on the whiteboard in the Childcare Setting.
- At end of each staff shift, there is a clean down of all regular contact areas with towel and spray before leaving

### **Free School Meals**

All pupils who attend the Childcare Provision are offered a free packed lunch/hot dinner.

From 11<sup>th</sup> May 2020, families entitled to FSM received 'Direct Payments', having applied online.

### **Additional Learning Needs and Vulnerable Pupils**

The ALNCo will assess the needs of all ALN pupils and make decisions about the amount of contact/support required for each child. He will make phone calls, provide resources as necessary and sign-post to relevant agencies. He will maintain a record of significant actions.

The school secretary will maintain contact with all identified vulnerable pupils on a weekly basis. In consultation with the Headteacher, she will provide support and sign-post to any relevant agencies. She will maintain a record of significant actions.

Through their weekly contact with pupils, staff will identify any pupils who become a concern and inform the Head teacher.

The Head teacher will hold a virtual meeting with the ALNCo and School Secretary, each week, to discuss all ALN and Vulnerable Pupils.

### **The principle of equity**

The principle of equity is vital.

We will ensure that all learners are given the same opportunities. Where necessary we will provide devices and connectivity to allow all learners to access online materials, at home. Where online access is not possible, we will make suitable alternative arrangements through discussions with parents and pupils.

Where possible we will provide opportunities for learners to engage independently in their own time. Teaching staff will create a range of experiences for learners to work through at their own pace so that they have time to absorb the content and learning.

## Distance Learning in Foundation Phase

**SeeSaw** will be used as the platform for delivering and receiving tasks for pupils

All classes will....

- use **Microsoft Teams to maintain regular video contact with, and between, pupils**
- use a range of formats on Seesaw – photos, videos, draw tool, type tool
- attach PowerPoints/ examples of work for pupils to see
- use audio instructions – this is especially important for younger pupils
- keep age in mind and the fact that our way of delivery is very different ('hands on') in school compared to with distance learning

Yr 2 will also.....

- use **Hwb** for spellings
- use J2blast, emails, J2data, J2 code (as they are used to using these in class and it will give more scope for them to complete tasks)

### Tasks to be set

- There will be 3 tasks per week for Nursery, Reception, Year 1
- Year 2 will have 4 tasks per week to bridge the FP/KS2 transition
- Timetables – alternate weeks to ensure coverage of skills and a range of activities (see below)
- There will be no set days for tasks
- Pupils can upload any other tasks, experiences or activities to Seesaw

<b>Week A</b>	Literacy, Maths, CAS *Yr 2 spellings and dictation*
<b>Week B</b>	Topics – K&U, Creative or PE, Welsh (EJ) *Yr 2 spellings and dictation*

### Feedback

- Teachers and TAs will be involved with feedback on Seesaw.
- TAs have been given designated days for when they are responsible for feedback
- TAs will put their name after comments (as otherwise pupils or parents will assume it is the class teacher)
- There will be no set time to give feedback
- Audio and typed feedback will be given to pupils
- Whole class feedback and announcements to pupils will be used

## Distance Learning in Key Stage 2

**Hwb and Google Classroom** will be used as the platform for delivering and receiving tasks for pupils

All KS2 classes will....

- use **Microsoft Teams to maintain regular video contact with, and between, pupils**
- use a range of formats on Hwb/Google Classroom – photos, videos, draw tool, type tool
- use audio or video instructions where appropriate

Tasks to be set – as ‘assignments’ so work can be handed back.

- One weekly spelling list
- One weekly English/Literacy activity e.g. Reading/Comprehension/writing
- One weekly Maths Activity – allocate pages from abacus text book, BBC Bitesize, Gareth Metcalfe or other maths online resource.
- One weekly Science activity.
- One weekly Come and See activity.
- One weekly Topic based activity (History/Geography/ Art/Music/ ICT – use J2e on Hwb)
- One weekly Welsh task

Teacher’s may post ‘materials’, other activities for children to do if they choose to, there is no ‘hand in’ option on these.

Friday’s in KS2 will be ‘Fun Friday’ there will be a Joe Wicks PE session, a quiz and other relaxing/fun tasks for the pupils to take part in.

Feedback

- Teachers will provide basic feedback on Google Classroom
- There will be no set time to give feedback
- Audio and typed feedback will be given to pupils
- Whole class feedback and announcements to pupils will be used

### **Alternative strategy where there is NO access to online learning (FP and KS2)**

Pupils without access to online provision will have work posted, on a weekly basis. The envelope will contain a pre-paid return envelope for work that pupils wish to share with their teachers.

### **Supporting staff with the introduction and maintenance of distance learning**

As part of developing and implementing the distance learning strategy, leaders will support all staff in the following ways:

- Provide technical guidance and operational support to cover use of HWB/Google Classroom/SeeSaw and how to ensure digital safeguarding for all
- Promoting access to web based Professional Learning
- Guidance on establishing new communication methods such as Microsoft Teams
- Lead on exploring alternative ways to support learners and parents who don’t have access to digital technology
- Provide regular staff briefings via video and email
- Set up staff WhatsApp groups to improve communication across phase/stage

### **Returning to School**

We will await Welsh Government and Local Authority Guidance on any return to school. We anticipate that this will be a phased approach, involving social distancing and increased hygiene/cleaning regimes.

On return priority will be given to the following areas....

- Year 6 transition to High School – we are already working as a cluster on tentative plans to ensure a smooth transition
- Enhanced Support for those staff and pupils who may have experienced significant illness or loss – we are building a list of those affected
- An initial 'Wellbeing Curriculum' focused on spiritual and emotional support, fun, building relationships and social skills